

Swinomish Indian Tribal Community: Firewood Cutting Program & Policy

The Swinomish Indian Tribal Community's ("SITC") Public Works Department has instituted a program to purchase cords of firewood from enrolled Swinomish Tribal members. This program is intended to help Swinomish Tribal members acquire income as well as provide a source of home heat for the Swinomish Indian Tribal Community. By signing a copy of this Program & Policy, the Wood Cutter acknowledges that SITC incurs no liability. All liability and actions will be assumed by the wood cutter who signs this Program & Policy Form. The Wood Cutter takes full responsibility for all firewood sold to the SITC. If for any reason the firewood that is sold was not rightfully the Wood Cutters to sell, any civil or criminal action regarding the firewood shall be with the Wood Cutter responsible for selling the firewood, and that the SITC has no liability for these actions. For purposes of this Program and Policy, the Wood Cutter is the person who sells and delivers the firewood to the SITC, and must sign this form to successfully complete the transaction.

Wood Cutter Responsibility

- 1) Wood Cutters are responsible for having a Washington State Department of Natural Resources ("DNR") permit on hand and a copy of the SITC Wood Cutting program & policy upon delivery of the firewood.
- 2) Firewood must be 14 inches long; no other sizes of wood will be accepted.
- 3) Firewood must be either dry Fir, Maple, or Alder.
- 4) Each load must be 4 feet high by 8 feet long by 4 feet wide.
- 5) Each load must be approved by the SITC Public Works Dept. for approval.
- 6) Delivery will be taken Monday through Thursday from 9am to 4pm.
- 7) Firewood rounds will not be accepted, all wood must be split.
- 8) Each Wood Cutter must have an Internal Revenue Service W-9 form that is completed and submitted to the SITC Accounting Department.

Payment for Wood Delivery

- 1) Once the load is delivered and verified to be a cord, the Wood Cutter has the option of either stacking the firewood in stalls for \$300.00 or dropping off the unstacked firewood for \$250.00.
- 2) Once the firewood has been verified by the Public Works Dept. and the Wood Cutter has signed this Program & Policy Form, a receipt for the firewood will be given to the Wood Cutter, and a copy of the receipt will be submitted to the Accounting Department for payment.
- 3) Receipts will be submitted every Monday and checks will be mailed every Thursday.

By signing this form, I acknowledge that I understand and have complied with the Swinomish Indian Tribal Community: Firewood Cutting Program & Policy.

Location where the firewood was cut or harvested: _____

Date: _____

Printed Name of Wood Cutter

Signature of Wood Cutter