



# Swinomish Indian Tribal Community

Office of the Tribal Attorney

11404 Moorage Way, La Conner, WA 98257

P: 360.466.1134 F: 360.466.5309

A Federally Recognized Indian Tribe Organized Pursuant to 25 U.S.C. § 5123

The Office of Tribal Attorney is hiring a staff attorney to provide legal advice and representation, document drafting and collaboration with a wide range of Swinomish Indian Tribal Community policy committees, departments and entities. We are seeking an energetic and creative attorney, preferably with at least five years of experience, with excellent written, oral, research and analytical skills, strong interpersonal communication and negotiation skills, and an ability to thrive in a fast-paced and dynamic, interdisciplinary and cross-cultural environment. Qualified applicants must have demonstrated a commitment to working with Native or other minority communities and have experience or demonstrated expertise in one or more of the following: contract drafting and negotiation; drafting statutes, policies and procedures; and representing public or private entities; as well as expertise in at least one of the following substantive fields of law: Human Resources/Employment Law, Health Care, Real Estate, Tribal economic development or private sector commercial transactions, Social Services/Education, or Indian law. Qualified applicants must be licensed, or have the ability to become licensed within six months, to practice in Washington.

**Salary:** Negotiable depending upon experience. Compensation includes a medical, dental & vision health plan, 401(k) plan, generous leave and other fringe benefits.

**Location:** Tribal offices are located in the Swinomish Village on the beautiful Swinomish Indian Reservation located on Fidalgo Island across the Swinomish Channel from La Conner, WA. Tribal offices are about midway between Seattle and Vancouver, British Columbia.

**Application Process:** Applications will be considered on a rolling basis for immediate hire. Native American Hiring Preferences under Swinomish Tribal Code 14-01.120 will be in effect during the selection of candidates. Applicants must pass a background check and a drug test.

**Submit the following:** Swinomish Indian Tribal Community Employment Application and Office of Tribal Attorney Application Addendum (you may request these via email); cover letter including an explanation of the applicant's interest in the position, along with a current resume, the names and contact information for at least three professional references, and two samples of the applicant's own independent legal writing to:

Wendy Otto  
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