



**Job Title:** Security Guard  
**Department:** didg<sup>w</sup>álič Wellness Center – Swinomish Development Authority

**Summary:**

The didg<sup>w</sup>álič Wellness Center is an integrated care clinic that combines primary care, behavioral health, and opiate treatment, and is seeking a professional Security Guard. The Security Guard will secure the premises and all personnel by patrolling property, monitoring surveillance equipment, inspecting buildings, equipment, and access points, permitting entry. This position reports to the Security Manager.

**Essential Duties and Responsibilities of the Security Guard:**

- Provides safety and security services which includes patrolling grounds, parking lots, buildings, securing entryways and exits, monitoring electronic surveillance systems etc. to effectively address potential security issues, loitering, and violations of policy.
- Responds to all alarms and calls 911 for specific services (police, ambulance, or fire) as the situation requires.
- Responds immediately to all calls from staff.
- Interacts with local law enforcement officers when needed; provides information and clarification of events.
- Assists the Security Manager in coordinating emergency protocols. In the absence of the Security Manager, provides direct assistance to the facility Director to coordinate emergency procedures.
- Checks for property damage and inspects equipment for safety issues.
- Write reports of daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences.
- Provides assistance to staff, medical personnel, and clients as needed.
- Monitors electronic checkpoints.
- Activates and deactivates alarm systems.
- Provides escort services for protection of caregivers or patients.
- Provide courtesy services such as providing directions.
- Provides non-violent physical crisis intervention and de-escalation techniques to neutralize extreme situations and mitigate negative outcomes.
- Provide crowd control in the event of an influx of patients and/or visitors.
- Other duties as assigned by the Security Manager.

**Education and Experience:**

- Must be at least 21 years of age or older.
- Must have a High School diploma or GED.



- Possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.
- Must have at least one-year work experience as a security guard or relevant position i.e. military experience.

**Required Knowledge, Skills and Abilities:**

- Knowledge of relevant equipment, policies, procedures, and strategies to promote effective security operations for the protection of people, data, and property.
- Monitoring/Assessing performance of yourself, other individuals, and the organization to make improvements or take corrective action.
- Ability to work in a cross-culture environment, understands the social and cultural context of the patients at the didg<sup>w</sup>álič Wellness Center. Understands the role of trauma, historical, community, family, and personal experience in wellness and recovery.
- Understands and adheres to state (RCW, WAC) and federal confidentiality regulations (42 CFR part 2). Applicants must conduct self ethically and professionally at all times.
- Effective communication; written, verbal, and interpersonal skills, including conflict resolution.
- Basic computer and software experience using MS Office products.
- Must pass extensive criminal background check and pre-employment drug screening.