



Phone (360) 466-3163
Fax (360) 466-5309

Swinomish Tribal Community

A Federally Recognized Indian Tribe Organized Pursuant to 25 U.S.C. § 476

P.O. Box 817 • 11404 Moorage Way
LaConner, Washington 98257

JOB ANNOUNCEMENT

PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER

SWINOMISH HEALTH CLINIC

SALARY: D.O.E.

CLOSES: OPEN UNTIL FILLED

JOB SUMMARY

A Psychiatric Mental Health Nurse Practitioner plays a vital role in the administration of psychiatric treatment and care. This individual will work at the highest capacity within the scope of practice established by the Swinomish Tribe. This position is under the supervision of the Medical Director.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list is intended only to illustrate the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar, related or logical assignments to the position.

- Conducts and completes Physical and Psychiatric Evaluations including diagnostic formulation, clinical risk assessment, and treatment recommendations
- Educates patients appropriately including providing culturally and educationally sensitive information necessary for the patient to make informed consent for all aspects of treatment and care as it relates to their mental health
- Provides consultation and referrals to primary care providers for management of the patient's physical health care
- Determines level of urgency on follow-up, referral/consultation appointments

- Exercises final medical judgment in all issues of mental health care, including appropriate medication dosing, follow-up intervals, and response to abnormal drug screens
- Prescribe and review psychiatric medications, and monitor side effects as indicated
- Ensure that each psychiatric medication has an appropriate corresponding diagnosis
- Order and monitor laboratory studies, metabolic parameters, and other tests as clinically indicated
- Documents all services in patient medical record in a manner consistent with Swinomish Health Services
- Maintains standards of confidentiality and documentation. Provide thorough and timely documentation using our electronic health records
- Can coordinates with others involved in patients care such as: Pharmacies, Caregivers, Case Managers
- Participates in quality improvement, management, continuing education, and other patient care programs
- Maintains confidentiality of all patient information according to federal guidelines and regulations
- Maintain HIPAA, ethical standards and professional boundaries
- Participates in management, staff and client meetings and any training activities as required
- Other duties as assigned or necessary to support the patient, program, community, or the office

OTHERS DUTIES:

Because of the Tribe's commitment to community service and the well-being of its members, each employee may be expected to perform a wide range of office and field duties from time to time. Such duties may or may not be related to their regular responsibilities.

MINIMUM REQUIREMENTS:

- A Psychiatric Nurse Practitioner must hold an active ARNP or PMHNP license in the state of Washington
- Valid RN certification
- Master's degree, post graduate, or doctoral degree from accredited program
- Worked a minimum of 500 supervised clinical hours
- Must have experience working with Indigenous populations.
- Be able to pass state and federal background checks and drug screen
- Ability to perform basic computer processing tasks
- Additional forms of psychotherapeutic treatment preferred

EMPLOYMENTS CONDITIONS:

The Personnel Policy and Procedures of the Swinomish Tribal Community apply to all employees. Employees in this classification are considered non-exempt

APPLICATION INSTRUCTIONS

- Request an Swinomish Tribal Community application by calling (360) 466-7353 or e-mail to hr@swinomish.nsn.us
- Include a cover letter identifying why you feel you are qualified for this position.
- Include the completed Swinomish Tribal Community application form; **Do Not Write, "see resume" on the application.**
- Return cover letter, resume, and application to Alethia Edwards, H.R. Director.

**Swinomish Tribal Community
Human Resource Office
11404 Moorage Way
LaConner, WA. 98257**

Consistent with practices on federally recognized Indian Tribes, Native American hiring preference may apply. All offers of employment are contingent on the successful completion of a drug and alcohol screening. This position involves regular contact with or supervision over Indian children and a successful applicant must meet minimum standards of character based on a background check.