



Swinomish Tribal Community

A Federally Recognized Indian Tribe Organized Pursuant to 25 U.S.C. § 476

P.O. Box 817 • 11404 Moorage Way
LaConner, Washington 98257

JOB DESCRIPTION

Job Title: STAFF ATTORNEY

NATURE OF PRACTICE: The Office of Tribal Attorney advises and represents the Swinomish Indian Tribal Community in Federal, Swinomish and State courts. The Office of Tribal Attorney has seven attorneys and four legal assistants, and provides legal services covering a broad range of Tribal government, economic development, natural resource and Federal Indian law issues. The Office's practice includes legal advice, document drafting and collaboration with a wide range of Swinomish policy committees, departments and entities, with work including contract preparation and review; drafting ordinances; economic development activities; intergovernmental issues; treaty hunting and fishing rights and management; reservation lands governance and management; water rights, environmental protection, Indian gaming, housing and utilities, among other areas.

MINIMUM QUALIFICATIONS: Candidate must have graduated from an accredited law school; be licensed to practice in Washington or have the ability to become licensed through reciprocity or be eligible for and register for the next scheduled Washington Bar Exam; have excellent written, oral, research and analytical skills; have strong interpersonal communication and negotiation skills and an ability to thrive in an interdisciplinary and cross-cultural work environment; work well and bring flexibility to a fast-paced and dynamic work setting; enjoy and excel at creative problem-solving; have a demonstrated commitment to working with Native or other minority communities and/or restorative justice; and a commitment to reside on or near the Reservation. Qualified applicants must have experience or demonstrated expertise in one or more of the following subject-matter areas: drafting and negotiating contracts; drafting statutes, policies and procedures; litigation, preferably in Federal Court; representing public or private entities; gaming regulation or operations; health care and/or social welfare programs; employment benefits; taxation; or Indian law, including protection of treaty rights.

Native American hiring preferences under Swinomish Tribal Code 14-01.120 will be in effect during the selection of candidates. Applicants must pass a background check and a drug test.

LOCATION:

Tribal offices are located in the Swinomish Village on the beautiful Swinomish Indian Reservation at the southeastern end of Fidalgo Island in rural Skagit County, Washington, across the Swinomish Channel from La Conner, WA. The Tribal offices are located 60 minutes north of Seattle, and 90 minutes south of Vancouver, Canada.

SALARY:

Negotiable depending upon experience. Compensation includes a medical, dental & vision health plan, 401 (k) plan, generous leave and other fringe benefits.

APPLICATION:

Submit the following: Swinomish Indian Tribal Community Employment Application (you may request this application via email); cover letter including salary preference, along with current resume, the names and contact information for at least 3 professional references, and a writing sample to:

Wendy A. Otto
Swinomish Indian Tribal Community
11404 Moorage Way
La Conner. Washington 98257

Tel: (360) 466-1134
Fax: (360) 466-5309
E-mail: wotto@swinomish.nsn.us